



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

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Board of Cosmetology and Hairstyling
P.O. Box 45003
Newark, NJ 07101

Ladies and Gentlemen:

In these times of economic recession and having to do more with less, I am reviewing the various functions of my staff in the Bureau of Proprietary School Supervision. We are the office responsible for the oversight of approximately 450 non-degree-granting postsecondary schools in New York State. This includes supervision of all postsecondary appearance enhancement schools.

It has come to my attention that your board requires my staff to send a personal letter signed by one of the members of my education team, along with an official Bureau stamp of both the student transcript and the letter from the school issuing the transcript. This is cumbersome and no longer possible.

While I recognize that you have certain requirements, we are not required under the New York State Education Law to perform this function. We simply are no longer able to honor these requests. It is our position that the transcript issued and certified by a licensed appearance enhancement school should be honored. This same transcript and certification is accepted by the New York State Department of State for licensing purposes, without additional verification from the New York State Education Department.

Sincerely,

Carole W. Yates, Director