

Applicant Instructions

**Please TYPE all information.
This form MUST BE ATTACHED to an Application for a License to Operate a Private Career School in New York State (BPSS-1)**

NOTE: Filing this notice does not approve the ownership change or indicate such approval will be forthcoming. Pursuant to Section 5001(7) of Education Law,

No license granted under this section shall be transferable or assignable without the approval of the commissioner. Upon transfer or assignment of any interest totaling twenty-five percent or more, whether direct or indirect, in the total equity or assets of a school, such school shall be deemed a new school required to submit a new school application and obtain a new license pursuant to this article. Provided, however, that upon such a substantial change in interest, the previous school license shall remain in effect until the new license is issued or denied or the previous license expires or is revoked, whichever occurs first.

1. Check One: <input type="checkbox"/> Change in Corporate / LLC Ownership <input type="checkbox"/> Same Corporation, Change in Shareholder / Member Ownership	2. Date Change Occurred: <input type="checkbox"/> Change in Partnership Ownership <input type="checkbox"/> Change in Proprietor Ownership
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3. Current School Name:

4. Current School Address
Street Address:

City *State* *Zip*

5. School Name after ownership change (if different)

6. School Address after ownership change (if different)
Street Address:

City *State* *Zip*

7. Description of the Ownership Change (e.g., sold 50 of 200 shares to a different shareholder, estate settlement transferred ownership, etc.)

Attach additional sheets if necessary

8. I hereby acknowledge that I have thoroughly read and understand the Education Law, sections 5001, 5002, 5003, 5004, 5005, 5006, 5007, 5008, 5009, 5010, and the Regulations of the Commissioner of Education, part 126, and do attest that I shall devote full time to the duties and responsibilities of operating the school, and will ensure that the school operates in accordance with the Education Law and the Regulations of the Commissioner of Education.

Signature of Director Date

9. I hereby acknowledge my awareness of all facets of this application and attest to the accuracy of the information both hereon and affixed.

Signature of Successor Owner / President, Title Date

Affidavit

State of _____

County of _____

_____ ss

_____ being duly sworn, deposes and says (s)he is
the owner or part owner of the proposed _____
school; that this report has been prepared in accordance with instructions of the New York State Education
Department and that the statements contained herein are true to the best of the signatory's knowledge.

Subscribed and sworn to me this _____ day of _____, _____

Notary Public

Signature of Current Owner / President, Title

Date

Affidavit

State of _____

County of _____

_____ ss

_____ being duly sworn, deposes and says (s)he is

the owner or part owner of the proposed _____
school; that this report has been prepared in accordance with instructions of the New York State Education
Department and that the statements contained herein are true to the best of the signatory's knowledge.

Subscribed and sworn to me this _____ day of _____ , _____

Notary Public