New York State Education Department  
Bureau of Proprietary School Supervision  

BPSS-1T (12/12)  
Notification of Ownership Change  

Applicant Instructions  
Please TYPE all information.  
This form MUST BE ATTACHED to an Application for a License to Operate a Private Career School in New York State (BPSS-1)  

NOTE: Filing this notice does not approve the ownership change or indicate such approval will be forthcoming. Pursuant to Section 5001(7) of Education Law,  

No license granted under this section shall be transferable or assignable without the approval of the commissioner. Upon transfer or assignment of any interest totaling twenty-five percent or more, whether direct or indirect, in the total equity or assets of a school, such school shall be deemed a new school required to submit a new school application and obtain a new license pursuant to this article. Provided, however, that upon such a substantial change in interest, the previous school license shall remain in effect until the new license is issued or denied or the previous license expires or is revoked, whichever occurs first.  

<table>
<thead>
<tr>
<th>1. Check One:</th>
<th>2. Date Change Occurred:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Change in Corporate / LLC Ownership</td>
<td>☐ Change in Partnership Ownership</td>
</tr>
<tr>
<td>☐ Same Corporation, Change in Shareholder / Member Ownership</td>
<td>☐ Change in Proprietor Ownership</td>
</tr>
</tbody>
</table>

3. Current School Name:  

4. Current School Address  
   
   *Street Address:*  
   
   *City*  
   *State*  
   *Zip*  

5. School Name after ownership change (if different)  

6. School Address after ownership change (if different)  
   
   *Street Address:*  
   
   *City*  
   *State*  
   *Zip*  

7. Description of the Ownership Change (e.g., sold 50 of 200 shares to a different shareholder, estate settlement transferred ownership, etc.)  

Attach additional sheets if necessary  

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8. I hereby acknowledge that I have thoroughly read and understand the Education Law, sections 5001, 5002, 5003, 5004, 5005, 5006, 5007, 5008, 5009, 5010, and the Regulations of the Commissioner of Education, part 126, and do attest that I shall devote full time to the duties and responsibilities of operating the school, and will ensure that the school operates in accordance with the Education Law and the Regulations of the Commissioner of Education.

________________________________________________________
Signature of Director                                      Date

9. I hereby acknowledge my awareness of all facets of this application and attest to the accuracy of the information both hereon and affixed.

________________________________________________________
Signature of Successor Owner / President, Title            Date

Affidavit

State of

County of

ss

being duly sworn, deposes and says (s)he is

the owner or part owner of the proposed school; that this report has been prepared in accordance with instructions of the New York State Education Department and that the statements contained herein are true to the best of the signatory's knowledge.

Subscribed and sworn to me this _____________ day of _________________________ , _____________

Notary Public
Affidavit

State of ____________________________

County of __________________________

________________________________________ ss

being duly sworn, deposes and says (s)he is the owner or part owner of the proposed ____________________________ school; that this report has been prepared in accordance with instructions of the New York State Education Department and that the statements contained herein are true to the best of the signatory's knowledge.

Subscribed and sworn to me this _____________ day of ______________________________ , _____________

________________________________________

Notary Public