

Applicant Instructions

Please TYPE all information.

NOTE: Filing this notice does not approve the ownership change or indicate such approval will be forthcoming. Pursuant to Section 126.10(j)(2)(iii) of the Commissioner’s regulations:

A school shall submit to the commissioner any changes in the information, policy or programs which it has submitted in support of an application for initial certification or an application for renewal of certification 14 days prior to the date on which such changes take effect.

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Check One:
<input type="checkbox"/> Change in Corporate / LLC Ownership
<input type="checkbox"/> Same Corporation, Change in Shareholder / Member Ownership | 2. Date Change Occurred:
<input type="checkbox"/> Change in Partnership Ownership
<input type="checkbox"/> Change in Proprietor Ownership |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|

3. Current School Name:

4. Current School Address
Street Address:

City *State* *Zip*

5. School Name after ownership change (if different)

6. School Address after ownership change (if different)
Street Address:

City *State* *Zip*

7. Description of the Ownership Change (e.g., sold 50 of 200 shares to a different shareholder, estate settlement transferred ownership, etc.)

Attach additional sheets if necessary

8. I hereby acknowledge that I have read and understand the Regulations of the Commissioner of Education set forth in 8 NYCRR Part 126.10(j) thereof, and those sections of Education Law §§ 5001 – 5010 and the Commissioner’s Regulations set forth in 8 NYCRR Part 126 and made applicable by Part 126.10(j) to non-publicly funded ESL schools, and do attest that I shall devote full time to the duties and responsibilities of operating the school, and will ensure that the school operates in accordance with the Education Law and the Regulations of the Commissioner of Education.

Signature of Director Date

9. I hereby acknowledge my awareness of all facets of this application and attest to the accuracy of the information both hereon and affixed.

Signature of Successor Owner / President, Title Date

Affidavit

State of _____

County of _____

_____ ss

_____ being duly sworn, deposes and says (s)he is

the owner or part owner of the proposed _____ school; that this report has been prepared in accordance with instructions of the New York State Education Department and that the statements contained herein are true to the best of the signatory's knowledge.

Subscribed and sworn to me this _____ day of _____ , _____

Notary Public

Signature of Current Owner / President, Title

Date

Affidavit

State of _____

County of _____

_____ ss

_____ being duly sworn, deposes and says (s)he is

the owner or part owner of the proposed _____
school; that this report has been prepared in accordance with instructions of the New York State Education
Department and that the statements contained herein are true to the best of the signatory's knowledge.

Subscribed and sworn to me this _____ day of _____, _____

Notary Public