



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ADULT CAREER AND CONTINUING EDUCATION SERVICES (ACCES)
 ADULT EDUCATION PROGRAMS AND POLICY
 HIGH SCHOOL EQUIVALENCY (HSE) OFFICE
 P.O. Box 7348
 ALBANY, NEW YORK 12234
 (518) 473-3859; FAX: (518)474-3401
<http://www.acces.nysed.gov/>

TASC™ Supply Order Form

The TASC™ Coordinator or Examiner must complete this form and send it to the New York State Education Department to request supplies for TASC™ Test administration.

Test Center Requester Information:				
Coordinator or Examiner Name:			Telephone ()	-
Test Center Number:	Test Center Name:			
	Street	State		Zip
Coordinator or Examiner E-mail Address:				
Today's Date:	Supplies Needed By:	Test Site Seating Capacity:		

Supplies Requested by the Test Center	Quantity Requested by the Test Center	Test Date
Signature Cards		
*Lined Colored Scratch Paper (Available in Yellow, Pink, Blue, Green)		
Pre-Paid UPS Mailers		
Talking Calculator**		/ /
UPS Shipping Envelopes (Plastic)		
Manila Test Session Envelopes		
Graph Paper		

*Indicate which color scratch paper requested.

**Talking Calculators must be returned to NYSED using the label and box provided within two (2) days after test administration.

Note: Additional TASC™ test books and answer booklets must be requested from DRC/CTB. T-TAF Forms may be found at:
<http://www.acces.nysed.gov/ged/documents/attch-a.pdf>

Notes:

Fax the completed form to (518) 473-3859 at least two (2) weeks before the test date.