



ADULT CAREER & CONTINUING EDUCATION SERVICES (ACCES)
ADULT EDUCATION PROGRAMS AND POLICY / HIGH SCHOOL EQUIVALENCY
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September 20, 2019

Policy guidance on the provision of extended testing time on TASC™ subtests for eligible students designated as ELL, as per: [Policy for Extended Testing Time for HSE Exam](#).

Student Eligibility:

Eligible students must be currently enrolled in a NYSED approved Alternative High School Equivalency Preparation Program (AHSEPP) or Alternative Transition Programs (ATP), as per Education Law Section 3205(1)(c) and NYCRR Part 100.7(h); **and**

1) must be age-eligible and/or otherwise eligible to take the NYS High School Equivalency exam, which is the Test Assessing Secondary Completion (TASC™), as determined by Education Law Section 3205(3) - Maximum Compulsory School Attendance Age (MCSAA); **and**

2) must be officially designated as an English Language Learner (ELL) by the New York State Identification Test for English Language Learners (NYSITELL), 2018 Edition, which can be found at: [New York State Identification Test for English Language Learners](#).

Please note that new students who are immigrants and enroll in the New York City Department of Education for the first time are administered the TABE Class E assessment rather than the NYSITELL.

Program Guidance:

This is an adjustment to the testing time allowed for designated ELLs on TASC™ subtests, as indicated above, and is not a special needs accommodation. Students who are eligible for additional testing time may be scheduled for up to a maximum of one and one-half times (1.50x) the amount of time allotted for a TASC™ subtest. For example, instead of receiving 50 minutes to complete a subtest, the examinee would receive up to 75 minutes.

Test Centers receiving reimbursement to administer the TASC™, under an executed NYSED HSE RFP 19-004 reimbursement contract, may not charge additional time for administering extended time subtests as this provision was not defined within the parameters of the current contract. Therefore, there is no additional reimbursement for testing students under this policy. For efficiency and cost-effectiveness, Test Centers are encouraged as a best practice to administer 1.50x testing to AHSEPP ELLs as a separate testing group.

The T-TAF Form - which must accompany the Application to take the TASC™ - has been revised to reflect an ELL 1.50x request. The revised T-TAF form can be found at: [New York State Education Department T-TAF Form](#).

Directions for Scheduling 1.50x Testing:

Students should be scheduled for 1.50 times testing in the Data Recognition Corporation (DRC) scheduling system, as follows:

1. Log into the DRC administration portal: [Welcome to the TASC™ Test Center Administrator Portal](#)
2. Search for examinee by UUID, Social Security number, phone number, email or last name.

Home Scheduled Exams Register Examinee Schedule Examinee Test Center Profile Your Profile

Find Examinee by Examinee ID, Social Security Number, Phone Number, E-mail, or Last name **Find**

Scheduled Exams

Currently, there are no scheduled exams.

Go to Scheduled Exams

Home Scheduled Exams Register Examinee **Schedule Examinee** Test Center Profile Your Profile

Select Examinee (Step 2)

Select examinee to schedule an exam for.

Jacob Phillips	-	03/21/1988	(999) 999-9999	jphillips@datarecognitioncorp.com	Select
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3. Once examinee profile has been located, then click Select button to schedule exam.

4. Choose Computer Based Test, English, Examinee does not waive formally approved accommodations, Check Examinee Terms of Use Box, Add Educational Code, then Select the exam (s).

Please select information that applies to all exams you wish to schedule on this page

Test Types * <input type="radio"/> Computer Based Test <input type="radio"/> Paper Based Test	Form Types * <input type="radio"/> English <input type="radio"/> Spanish <input type="radio"/> English Braille <input type="radio"/> Spanish Braille <input type="radio"/> English Audio <input type="radio"/> Spanish Audio <input type="radio"/> English Large Print <input type="radio"/> Spanish Large Print	Waiver of Accommodations * <input type="radio"/> Does not apply <input type="radio"/> Examinee does not waive formally approved accommodations <input type="radio"/> Examinee waives formally approved accommodations View Accommodation Letter <small>Click View Accommodation Letter, Save Document to Desktop, then open in Adobe Acrobat Reader</small>	Examinee Terms of Use * <input type="checkbox"/> Examinee has been provided access to and accepts the DRC/CTB Terms of Use. Educational Center Code * <input type="text"/> [Browse Educational Centers]
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Please select content area exams you would like to schedule. Content areas in light grey indicate exams already scheduled or ineligible for scheduling.

<input type="checkbox"/> Select All	<input type="checkbox"/> Reading <small>English = 85min Spanish = 85min</small>	<input type="checkbox"/> Writing <small>English = 110min Spanish = 110min</small>	<input type="checkbox"/> Mathematics <small>English Part 1 = 55min Spanish Part 1 = 55min English Part 2 = 50min Spanish Part 2 = 50min</small>	<input type="checkbox"/> Science <small>English = 75min Spanish = 75min</small>	<input type="checkbox"/> Social Studies <small>English = 75min Spanish = 75min</small>
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5. Choose date, Time of Day, then click Schedule

Please select content area exams you would like to schedule. Content areas in light grey indicate exams already scheduled or ineligible for scheduling.

Select All
 Reading
English = 85min
Spanish = 85min
 Writing
English = 110min
Spanish = 110min
 Mathematics
English Part 1 = 55min
Spanish Part 1 = 55min
English Part 2 = 50min
Spanish Part 2 = 50min
 Science
English = 75min
Spanish = 75min
 Social Studies
English = 75min
Spanish = 75min

Reading Date *

September 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Time of Day *

Morning, 7:00 AM - 11:30 AM
 Afternoon, 12:00 PM - 4:30 PM
 Evening, 5:00 PM - 9:00 PM

Exams Scheduled for Session

Computer 0
 Paper 0

Dates in gray are unavailable based on test center operating hours or retest rule wait period.

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Schedule

Cancel

6. During the Confirmation window, under Accommodations select the extend time during via drop down list. Once during duration has been chosen, then click confirm.

Confirm exam/s for [Jacob Phillips](#) (Step 4)

Please confirm that the information on this page is correct. Inform the examinee of any other testing policies, including rules for test cancellation. Remind examinees with access to the Examinee Portal that barring any reporting exceptions, unofficial test scores will be available 3 days after online testing and approximately 14 days after paper-pencil testing.

Exams Scheduled	Test Format	Form Type	Form	Date	Accommodations
Reading	Computer Based Test	English	N	9/17/2019 - Morning	-Select Duration- -Select Duration- None Duration 1.25 times Duration 1.50 times Duration 2.00 times Other
Waiver of Accommodations Examinee does not waive formally approved accommodations	Educational Center Code NONE				
Test Center Address 123 Main Street Test (NY), 12345	Test Center Phone Number (123) 456-7890				

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Confirm

Cancel

7. Once exam has been scheduled, wait 15 minutes for logins to be generated. Before providing examinee with logins, verify accommodations has been applied to logins by reviewing test ticket (Accommodations). Accommodation of Extended Time has been applied to the exam as 1.50 times. Please note that while DRC is using the accommodation feature in the scheduling system, although extended time for ELL is not a special needs accommodation.

Individual Test Ticket

Student Name:	Phillips, Jacob
TASC ID / UUID:	000-168-092
Test:	Reading - N
Form Type:	English
Accommodations:	Duration 1.50 times
Login ID:	JPHILLIPS11
Password:	8LJ9F2NC

Print

Close

In summary, only AHSEPP students or age-eligible ATP students who are officially designated as ELL using the 2018 edition of the NYSITELL assessment may be recommended for one-and one-half times (1.50x) the amount of time typically allowed for TASC™ subtests. No additional funding is allocated to Test Centers for this purpose. For efficiency, Test Centers are encouraged to schedule 1.50x ELL students in self-contained testing groups. If you have difficulty registering or scheduling examinees, please contact DRC at contact@datarecognitioncorporation.com for assistance.

If you have any questions about this policy guidance, please contact the HSE Office at HSE@nysed.gov. Thank you.