

The University of the State of New York THE STATE EDUCATION DEPARTMENT High School Equivalency (HSE) Office 89 Washington Avenue, EBA 460, Albany, New York 12234	HSERAPP@NYSED.GOV	518-474-5906 HSE Call Center open Tue, Wed, Thu 10am - 12pm	For office use only TN: _____ _____
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Application for the New York State High School Equivalency Credit for Regents Examination Scores

If not using Online fillable form, please print clearly in blue or black ink

Section A. Applicant Information										Completed:		- -					
Last Name				First Name				Middle Initial		Suffix							
Name when Regents Examination(s) Taken (if different from above):																	
Mailing Address (Street/P.O. Box)								Apartment Number									
City						State		Zip Code									
Date of Birth			Telephone Number			Email Address (print neatly and clearly)											
Month	Day	Year	Area Code		Number												
Last School District and School Attended:						Have you previously taken an HSE Examination in NYS?											
						YES		NO									
16 digit GED ID Number																	
All candidates must Register on GEDTS® WEBSITE. GED ID must be included to accurately connect R Application results to a candidate's HSE sub-test scores. Candidates should register at GED.COM																	
Section B. Preparation Program Use Only, not necessary for processing										Completed:		- -					
If an AHSEP/Adult Education preparation program is assisting the applicant, please include the information in this section.																	
Preparation Program Name:						Preparation Program Code:											
Preparation Program Administrator Name (Print):																	
Section C. For School of Record Use Only										Completed:		- -					
As of April 25, 2018, the New York State Education Department provides an additional pathway to earn a New York State high school equivalency diploma (HSE) by allowing eligible HSE test takers to use passing scores on certain Regents Examinations in place of corresponding HSE exam subtests. Any questions regarding the submission process should be addressed to HSERAPP@NYSE.GOV																	
Name of Certifying School										If submitting via mail include school seal or stamp here Contact HSERAPP@NYSED.GOV for Digital submission access							
City				State		Zip Code											
Principal / Superintendent Name						Telephone Number											
<i>I do hereby certify, that the information given on this form and on any attachments, is true to the best of my knowledge</i>																	
Principal / Superintendent Signature:						Date:		- -									

Application for the New York State High School Equivalency Credit for Regents Examination Scores

This page to be completed by the High School of Record and should demonstrate Regents credits earned by applicant. Section A and C must be completed

The certifying school must return both pages of this form, with the applicant's corresponding official signed and sealed transcript(s), to the NYSED High School Equivalency (HSE) Office. Signature and seal not needed if this document is submitted digitally, for more information on digital submission please contact the HSE Office at HSERAPP@NYSE.GOV. The HSE address is listed at the top of the form. If no Regents credit can be issued, DO NOT submit; return the form to the applicant with an explanation. If additional documentation or information is required this application will be maintained for six months after the HSE office has requested such information.

For original document visit <http://www.acces.nysed.gov/common/acces/files/hse/attachmtrform.pdf> Updated 01/25/2022

Staff contact for official Records	Email	Completed:	- -
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Applicant's NYSSIS ID: must be 10 Digits	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Enrollment Status at time of Application
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Certifying School's BEDS Code or Inst ID	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Currently Enrolled	<input type="text"/>	Not Currently Enrolled	<input type="text"/>
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Indicate which of the following Regents Subject Area(s) the applicant has passed.	Indicate for students with disabilities who first entered grade nine in September 2005 or later
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Regents Examination Subject Area	Passed with a score of 65 or higher	Scores in these categories must also include additional justification below		No Credit
		Low Pass*	Appeal**	
English / English Language Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mathematics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If Low Pass or Appeal scores are indicated above review the following Low Pass or Appeal categories. Mark the check box to the left of the appropriate category. Applications will not be processed unless appropriate low Pass / Appeal category is checked and supported on an Official Transcript or on the NYSSIS ID system.

<input type="checkbox"/>	<p>*Appeal (Low Pass Scores); Indicate this check box if the applicant meets the following qualifications:</p> <p>A student who first enters grade nine in September 2005 or thereafter who fails, after at least two attempts, to attain a score of 65 or above on a required Regents examination for graduation. Student must have scored within five points of the 65 passing score on the required Regents examination under appeal and must have attained at least a 65 course average in the subject area of the Regents examination under appeal. Student's official transcript must also demonstrate a course average in the subject area of the Regents examination under appeal that meets or exceeds the required passing grade by the school and is recorded on the student's official transcript. Per commissioner's Regulation 100.5.d.7.a</p>
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<input type="checkbox"/>	<p>*Appeal (New Arrival ELA Appeal); Indicate this check box if the applicant meets the following qualifications:</p> <p>A student who first enters school in the United States (the 50 States and the District of Columbia) in grade 9, 10, 11 or 12 and is otherwise eligible to graduate in January 2015 or thereafter. Student's official transcript must also demonstrate that the student has failed, after at least two attempts, to attain a score of 65 or above on a required Regents examination for graduation. Student is identified as an English language learner pursuant to Part 154 of this Title, and has scored between 55-59 on the required Regents examination in English language arts under appeal. Student's official transcript must also demonstrate a course average in the subject area of the Regents examination under appeal that meets or exceeds the required passing grade by the school and is recorded on the student's official transcript. Per commissioner's Regulation 100.5.d.7.b</p>
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<input type="checkbox"/>	<p>**Appeal (Safety Net Appeal); Indicate this check box if the applicant meets the following qualifications:</p> <p>A student who is otherwise eligible to graduate in January 2016 or thereafter, is identified as a student with a disability as defined in section 200.1(zz) of this Title. Student has scored within three points of a score of 55 on the required Regents examination under appeal, and has scored within five points of the 65 passing score on the required Regents examination under appeal. Student's official transcript must also demonstrate a course average in the subject area of the Regents examination under appeal that meets or exceeds the required passing grade by the school and is recorded on the student's official transcript. Per commissioner's Regulation 100.5.d.7.c</p>
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<input type="checkbox"/>	<p>**Waiver Scores for the COVID-19 Regents Waivers</p> <p>A student was awarded a waived Regents credit during the COVID-19 crisis. Eligible Regents credits awarded in June 2020, August 2020, January 2021, June 2021, August 2021, and January 2022. Regents credits should be clearly indicated on the student's official transcript OR on the student's NYSSIS record.</p>
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For the High School Equivalency office to evaluate this application provide a copy of the applicant's official transcript. Regents scores and supporting information should be clearly marked and legible. If additional information needs to be provided to support an applicant's Regents credits do so using school letterhead