

TASC Test™ Testing Irregularities

A variety of exceptional situations or irregularities may arise during TASC testing. If a testing irregularity does occur, the Test Coordinator or Examiner must document the circumstances and convey the details to both NYSED and DRC, as described below. While a testing irregularity does not always result in the invalidation of subtest score(s), the circumstances must be investigated before a determination can be made. Test Centers may NOT invalidate test results themselves.

Beginning in 2020 - with the PQR TASC Test™ Testing Forms - NYSED will use Data Recognition Corporation's (DRC) process and forms for testing irregularity reporting. The NYSED Appendix H Form is no longer required.

The TASC Test Administration Manual (TAM) describes testing irregularities and provides the needed forms for reporting. The TASC TAM is accessed through the [DRC TASC Secure Zone](#).

How to Access the DRC Secure Zone: All Test Center Administrators should log into the Secure Zone with the username and password provided to them. The user name and password can also be found on page 6 of the TASC TAM. The current password is valid until 1/20/2020 and the password will be updated on 1/21/2020. The TAMs are sent to Test Centers in the test coordinator kits in early January and DRC will also review this change in their PQR webinars. Please contact the [DRC TASC Help Desk](#) if you need assistance accessing the Secure Zone.

After signing into "SECURE ZONE" – see "TASC TEST ASSESSMENT TECHNICAL RESOURCES" - then Filename (7th item down) - "TASC Test Administration Manual"

Testing irregularities are described in Chapter 10, Part 2 (pages 111-120).

The two forms for reporting testing irregularities to DRC can be found in:

- 1) Appendix H: *Incident/Irregularity Report* (pages 135-136); and
- 2) Appendix I: *Test Invalidation Report* (pages 137-138).

Please note that the *Incident/Irregularity Report & Test Invalidation Report* are available electronically via Word or PDF. The directions at the bottom on the Incident/Irregularity Report state:

Scan and email or fax this form to the DRC TASC Test Help Desk at TASCTestHelpdesk@DataRecognitioncorp.com. Please also cc: the HSE Office at HSETC@nysed.gov when you submit the report to DRC.

Paper-Based Testing Only: Please hold all answer documents that are related to the testing irregularities at the testing location until next steps are provided by DRC.

If you have any questions about the revised process, please contact the HSE Office at the email designated for Test Centers: HSETC@nysed.gov. Thank you.