

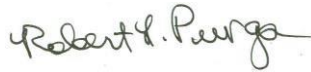


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January 28, 2019

TO: All NYSED EPE funded adult education programs

FROM: Robert Purga, Director, ACCES Adult Education Programs 

SUBJECT: Four (4) major announcements for National External Diploma Programs (NEDP) funded under Employment Preparation Education (EPE) funding

Increase in contact hours for mastery of eight (8) NEDP competencies:

More support is being extended to adult education programs funded under EPE and offering the National External Diploma Program. In November of 2018, the number of contact hours for the completion of each of the eight (8) competencies was increased from ten (10) to twenty (20). At that time, we indicated this new policy would begin with new students entering the NEDP program after January 1, 2019.

After careful consideration, the decision has been made to allow the increase from ten (10) contact hours to twenty (20) for each completed competency is retroactive back to **July 1, 2018**. The NEDP program may now claim twenty (20) contact hours for any student that completed any one of the eight competency categories during any part of FY2018/2019. Programs may go back to July 1 and make this adjustment in their NEDP coded classes. The increase will be added to their total EPE accrual and will be reflected on the SA160.1 expected for publication on February 2, 2019. When a student has mastered the competencies associated with all eight (8) categories, the program will have earned a total of one hundred sixty (160) contact hours. The total contact hours are then multiplied by the program's EPE rate and will be claimed accordingly on the program's SA160 for reimbursement.

Increase in contact hours available for NEDP Tutoring:

A reminder that NEDP students are able to avail themselves to face to face tutoring/class time for more support on their assignments. This time may be spent in a traditional classroom or can be one-on-one with an NEDP associate. These additional hours are reported in real time via the teacher's attendance document and added to ASISTS accordingly. As of **January 1, 2019**, the maximum amount of NEDP Tutoring/Class time is increased to twelve (12) contact hours. NEDP students may attend face to face tutoring/class time for up to twelve (12) contact hours per week; these hours are to be recorded in real time under a traditional class code in ASISTS. These students must appear on the teacher's attendance roster. These contact hours are in addition to the current formula for NEDP contact hours as stated in the EPE manual.

These new NEDP calculations do not impact the EPE award allocation that programs received for FY18/19 nor will it impact the program's EPE rate. The existing formulas associated with all other activities included in the delivery of NEDP remain the same.

Opportunity for programs already funded to provide NEDP programming:

It has been brought to SED's attention that some potential NEDP students need time to build their skills before becoming eligible for the rigor of the NEDP program. As such, it appears that some of our adult education programs have created a pre-NEDP program. SED is interested in exploring this option; any program that

currently provides this type of programming and is able to share their curriculum, please send information and materials associated with any pre-NEDP program to me at Robert.Purga@nysed.gov with a copy to Rosemary Matt at Rosemary.Matt@cayuga-cc.edu. We will contact you if we need more information.

TABE test plans that may impact NEDP programming:

NYSED is conducting a TABE correlation study from January 1, 2019 through June 30, 2019. TABE 9/10 assessment scores will be correlated to TABE 11/12 assessment scores and analyzed. This study will assist in determining a possible change in entrance criteria for NEDP prospective candidates. Any change suggested for entrance criteria will be effective July 1, 2019.

cc: Ruth Singer, HSE NYSED
ACCES-Adult Education Regional Staff
Rosemary Matt, Accountability
RAEN Directors