The following is an outline of expectations for collecting, recording, and reporting data related to programs funded under the Adult Literacy Education programs. More detailed information is found in the RFP, this document is intended to outline basic information.

**Students (participants) count to contractual enrollment under ALE programming when:**
- The student has accrued a minimum of 12 contact hours documented in the electronic data system
- The student has been administered an appropriate pre-test demonstrating their initial skill levels
  - ABE/ASE students must be assessed with the TABE 11/12
  - ESOL students must be assessed with the BEST Plus 2.0, once a student has reached the highest level of the BEST Plus 2.0 score range, the program may choose to keep the student in ESOL programming and assess the student with the BEST Literacy assessment OR the student may be moved into an ABE program and assessed with the TABE 11/12

**Measureable Skill Gain (MSG) is achieved when:**
- An ABE/ASE student is post tested in either math or reading and their score indicates they have moved from one Educational Functioning Level to the next or higher
  - For ABE or ASE students, the TABE 11/12 series must be administered at the expense of the program
  - For Lower Level ABE students (defined for the purposes of this RFP to be NYRS Levels 1, 1.5, and 2), all students must be assessed in reading; when a student moves to NYRS Level 2 in reading, they must also be assessed in math
- For ESOL students, the BEST Plus 2.0 and BEST Literacy assessments must be administered at the expense of the program
  - For ESOL students, MSG is counted when the student's post-test indicates the student has moved from one Educational Functioning Level to the next or higher
- The student achieves a NYS High School Equivalency Diploma

**Score Ranges for ALE Funded Programs -Educational Functioning Levels Assessment Chart 6**

**Reading**

| | |
|---|---|
| NYRS 1: Beginning ABE Literacy | 300 - 385 |
| NYRS 1.5: Middle ABE Literacy | 386 - 441 |
| NYRS 2: Beginning ABE | 442 - 477 |
| NYRS 2.5: Middle Beginning ABE | 478 - 500 |
| NYRS 3: Low Intermediate ABE | 501 - 522 |
| NYRS 3.5: Middle Low Intermediate ABE | 523 - 535 |
| NYRS 4: High Intermediate ABE | 536 - 560 |
| NYRS 4.5: Middle High Intermediate ABE | 561 - 575 |
| NYRS 5: High Intermediate ASE | 576 - 616 |
| NYRS 6: Advanced ASE | 617 - 800 |

**Math**

| | |
|---|---|
| NYRS 1: Beginning ABE Literacy | 300 - 389 |
| NYRS 1.5: Middle Beginning ABE Literacy | 390 - 448 |
| NYRS 2: Beginning ABE | 449 - 477 |
| NYRS 2.5: Middle Beginning ABE | 478 - 495 |
| NYRS 3: Low Intermediate ABE | 496 - 520 |

| NYRS 3.5: Middle Low Intermediate ABE | 521 - 536 |
|---|---|
| NYRS 4: High Intermediate ABE | 537 - 572 |
| NYRS 4.5: Middle High Intermediate ABE | 573 - 595 |
| NYRS 5: High Intermediate ASE | 596 - 656 |
| NYRS 6: Advanced ASE | 657 - 800 |

**BEST Plus 2.0**

| NYRS 1: Beginning ESL Literacy | 0 to 249 |
|---|---|
| NYRS 1.5: Post Beginning ESL Literacy | 250 to 361 |
| NYRS 2: Low Beginning ESL | 362 to 394 |
| NYRS 2.5: Post Low Beginning ESL | 395 to 427 |
| NYRS 3: High Beginning ESL | 428 to 439 |
| NYRS 3.5: Post High Beginning ESL | 440 to 452 |
| NYRS 4: Low Intermediate ESL | 453 to 484 |
| NYRS 5: High Intermediate ESL | 485 to 524 |
| NYRS 6: Advanced ESL | 525 to 564 |

**BEST Literacy**

| NYRS 1: Beginning ESL Literacy | 0 to 10 |
|---|---|
| NYRS 1.5: Post Beginning ESL Literacy | 11 to 20 |
| NYRS 2: Low Beginning ESL | 21 to 37 |
| NYRS 2.5: Post Low Beginning ESL | 38 to 52 |
| NYRS 3: High Beginning ESL | 53 to 58 |
| NYRS 3.5: Post High Beginning ESL | 59 to 63 |
| NYRS 4: Low Intermediate ESL | 64 to 67 |
| NYRS 5: High Intermediate ESL | 68 to 75 |
| NYRS 6: Advanced ESL | 76 and ↑ |

**Follow Up Outcome Reporting:**

Students (participants) are exited automatically in the data system when they have no attendance for 90 consecutive days.

- o Upon exit, the program must follow up on EVERY student in the Second Quarter after exit for Employment
    - o Employment may be confirmed by the electronic data match with the NYSDOL conducted by NYSED or
    - o Employment may be confirmed by a manual survey conducted by the program
- o NYS HSE Diploma Attainment
    - o Within a year after a student exits the program, the student must have entered employment or post-secondary education along with achieving the HSE diploma to count for this measure
- o The program must manually survey for these results

**Please note:**
All information on this document is subject to change by NYSED at any time during the ALE contract funding timeframe.