BPSS-30 (8/23) Classroom version

New York State Education Department Bureau of Proprietary School Supervision 89 Washington Avenue, Room 560 EBA, Albany, New York 12234

1. Type of Application				
New - Compl course	ete and apply for a NEW CURRI work.	CULUM on the B	PSS System upload the	is application under
	e to update textbooks and/or instr URRICULUM RENEWAL on the			
2. School Name:				3. Amount paid: \$
4. Street:		5. E-	mail Address:	
City:		State:		Zip:
6. Total Instructional Hour	·s:	7. Curriculun	n/ Course ID No.: B	BPSS ONLY
· · · · · · · · · · · · · · · · · · ·		С		
8. Title of Curriculum/ Cou	rse:			
9. Entrance Requirements (Check all that apply):	10. Graduatio	n Requirements:	
A. High School I	Diploma/ GED			
B. Ability to Bend	efit Exam			
C. ESL Placemen	nt Test			
D. Other (Identif	y here and in catalog)			
Ability to Benefit/ESL Placen				
	m Name		Score	
Ability to Benefit ESL			Entrance:	Exit:
11. Method of Instruction: Classroom	12. Language of Instructi	on: 1	3. Definition of On	ne Instructional Hour:
				minutes
14. Briefly Describe Any Changes: (attach a letter on school letterhead if necessary)				
15. Name of Curriculum Co	ontact Person:			
Title:	Telephone: ()			
16. Original Signature of Di	rector:			
Print/ Type Name:		г	Date:	
rimu rype maine.		1	Jaic.	

18. Breakdown of List the courses/ units in the order in which instruct which can be offered in any sequence within the cursecond column. In the third column list the predon for internship/ externship. List only one letter for externship.	tion will tal rriculum. ninant focus	te place. Place a List the number s of the course/ur	n asterisk (*) no of hours offeren nit, either "T" fo	d for each course/ unit in the or theory, "S" for skill, or "I"
Course/ Unit Title	Hours	"T", "S", or "I" (see above)	Book Student - Teacher Ratios	ureau Use Only Teacher Licensure Area
Course, out Title	Hours	above)	:1	Teacher Electionic Mea
			:1	
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17. Occupational/Non-occupational Objectives

List entry-level job titles for which a student will qualify upon completion of the curriculum:

	Bureau Use Only
Curriculum/ Course ID Number:	

19. Textbooks and Instructional Aids

Complete for each course. If no texts or instructional aids are used, enter course title and "NA." Use additional sheets if necessary.

Unit/Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit/Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit/Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit/Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit/Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit/Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	

20. Equipment List

Describe equipment purchased by the students for this curriculum only, include the cost of each item. Do not include instructional aids or desks/chairs. Include manufacturer's name, model, and name of item. For computers, also indicate the speed in MHz, and the size of the harddrive, and the RAM.

Quantity	Description		
		Bureau Use Only	
a			
Curriculum	/ Course ID Number:		

21a. Content Outline

List the Program Title here:

Include an outline of Units (courses) and Subunits (topics) to be covered. At the end of each subunit list (for each unit) state the methods of instruction and the type(s) of assessment.

21b. Performance Objectives

List the unit/course title and the per	formance objectives f	for each unit/cours	e; Include conditions, s	tudent
behaviors, measurable standards, a	nd pre-requisites.			

21c. Internships Sites

At renewal, list your current internship sites. All sites for Home Health Aide, Nurse Aide, and other clinical allied health occupations must be individually approved by the BPSS curriculum unit, by sending the appropriate affiliation agreement form. Internships in other fields may, after prior approval from the curriculum unit, be kept on file at the school, after the first three sites have been approved by the curriculum unit. Schools must still maintain such executed affiliation agreements for all sites at their school location and make them available to the Bureau upon request. Complete a separate sheet for each curriculum.

Internship sites for curriculum/course:			
Name of Site	Address	Used since (date)	
1			
2		· · · · · · · · · · · · · · · · · · ·	