

1. Type of Application

CLASSROOM NAIL SPECIALTY CURRICULUM

☐ **New -** Complete and apply for a NEW CURRICULUM on the BPSS System upload this application under **coursework**.

☐ **Reapproval -** Be sure to update textbooks and/or instructional aids as well as contact information at renewal time. Apply for a CURRICULUM RENEWAL on the BPSS System and upload this application under **coursework**.

2. School Name: **3. Amount paid:**
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4. Street: **5. E-mail Address:**

City: **State:** **Zip:**

6. Total Instructional Hours: **250 hours** **7. Curriculum/ Course ID No.: BPSS ONLY**
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8. Title of Curriculum/ Course:

9. Entrance Requirements (Check all that apply):	10. Graduation Requirements:
A. <input type="checkbox"/> High School Diploma/ GED	
B. <input type="checkbox"/> Ability to Benefit Exam	
C. <input type="checkbox"/> ESL Placement Test	
D. <input type="checkbox"/> Other (Identify here and in catalog)	

Ability to Benefit/ESL Placement Exam Title and Score:

	Exam Name	Score	
Ability to Benefit			
ESL		Entrance:	

11. Method of Instruction: Classroom	12. Language of Instruction:	13. Definition of One Instructional Hour: <div style="text-align: right;">50 minutes</div>
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14. Briefly Describe Any Changes: (attach a letter on school letterhead if necessary)

15. Name of Curriculum Contact Person:

Title:	Telephone: ()
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16. Original Signature of Director:

Print/ Type Name: Date:

17. Occupational/ Non-occupational Objectives

List entry-level job titles for which a student will qualify upon completion of the curriculum.

18. Breakdown of Theory and Skill for Nail Specialty Programs

Column one lists the esthetics curriculum units in the order in which instruction will take place. Total hours are given in column two. In the third and fourth column list the hours of predominant focus for the unit, either for theory or for skill demonstrated by the student in the classroom with the instructor.

Course/ Unit Title	Total Hours	Theory hours	Skill hours	Bureau Use Only	
				Student - Teacher Ratios	Teacher Licensure Area
Orientation	5			:1	
Safety and Health	8			:1	
Anatomy and Physiology of the Nail, Hand, Arm, Foot and Leg	10			:1	
Bacteria and Infectious Diseases; Nail, Foot, Skin Disorders and Diseases	10			:1	
Methods of Infection Control	10			:1	
Client Consultation	4			:1	
Manicuring and Hand/Arm Massage	20			:1	
Pedicuring	15			:1	
Tip Application and Design	12			:1	
Nail Wraps	25			:1	
Liquid and Powder Nail Extensions	50			:1	
Gel Nails	20			:1	
Nail Art	4			:1	
Retailing Techniques	6			:1	
Business Practices	8			:1	
Job Skills	6			:1	
Unassigned Hours	37			:1	
TOTAL	250			:1	

19. Textbooks and Instructional Aids

Complete for each Unit if applicable. If the textbook, software or other instructional aids is used for all units place the words “- for all units” after Unit Title.

Unit Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Unit Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	

20a. Equipment List

Describe equipment used by students for this curriculum in the classroom. Do not include instructional aids or desks/chairs. Include manufacturer's name, model, and name of item. List all classroom expendables. For computers, also indicate the speed in MHz, and the size of the hard drive, and the RAM. Use additional copies of this page if necessary.

[illegible]

20b. Student Kit Equipment List

Describe equipment used by students for this curriculum in the kit they will be required to purchase. Include manufacturer's name, model, and name of item. Include the price for each item or set of items. Use additional copies of this page if necessary.

[illegible]

21. NYS DOS Esthetics Program Content Outline

The NYS DOS curriculum content outline is offered below.

ORIENTATION—5 HOURS

- School Rules and Regulations
- Qualities of the Professional Nail Specialist
- Code of Ethics
- Familiarization of School Facilities and Supplies
- View and discuss the mandatory Domestic Violence and Sexual Assault Awareness online course

Subject 1

SAFETY AND HEALTH—8 HOURS

- Local, State, Federal Safety Codes
- Salon/Clinic Rules and Regulations
- General Salon/Clinic Safety
- First Aid
- Hazardous Materials Communications (HAZMAT) 8+

Subject 2

ANATOMY AND PHYSIOLOGY OF THE NAIL, HAND, ARM, FOOT AND LEG—10 HOURS

- Cell Metabolism and Structure
- Tissues and Organs
- Systems of the Body and Their Relationship
- Histology of the Skin and Its Function
- Bones, Muscles, Nerves of the Hand, Arm, Leg and Foot
- Nail Structure

Subject 3

BACTERIA AND INFECTIOUS DISEASES; NAIL, FOOT, SKIN DISORDERS AND DISEASES—10 HOURS

- Bacterial Infections
- Immunity
- AIDS Awareness
- Hepatitis
- Viruses
- Mold and Fungus
- Disorders of the Nails and Skin

- Foot Disease

Subject 4

METHODS OF INFECTION CONTROL—10 HOURS

- Chemical Methods of Sanitation
- Physical Methods of Sanitation
- Sanitary Rules and Regulations
- Bloodborne Pathogen Infection Control

Subject 5

CLIENT CONSULTATION—4 HOURS

- Client Lifestyle Profile
- Diagnosis of Skin Type and Nail Plate Type and Shape
- Nail Services
- Nail Service and Product Usage

Subject 6

MANICURING AND HAND/ARM MASSAGE—20 HOURS

- Basic Manicure
- Men's Manicure
- Conditioning Manicures
- Nail Shape and Color Analysis
- Types of Massage
- Massage of the Hand/Arm

Subject 7

PEDICURING—15 HOURS

- Pedicuring Procedures
- Procedure for Paraffin Treatment
- Massage and Manipulation
- Massage of the Foot/Leg

Subject 8

TIP APPLICATION AND DESIGN—12 HOURS

- Technology of Nail Tips

- Tip Adhesives
- Tip Fitting and Design
- Procedure for Tip Application
- Nail Tipping on Problem Nails
- Tip Removal

Subject 9

NAIL WRAPS—25 HOURS

- Silk, Fiberglass, and Linen Procedures
- Surface Wrapping Natural Nail and Mending
- Tip Overlay Wrapping
- Liquid Nail Wrap
- Maintenance

Subject 10

LIQUID AND POWDER NAIL EXTENSIONS—50 HOURS

- Application Procedures for:
 - Tip and Overlay
 - Natural Nail
 - Sculptured Nail
 - Mending and Repair
- Re-Balance and Repairs
- Problem Nails
- Chemical Reactions to Liquid and Powder

Subject 11

GEL NAILS—20 HOURS

- Gel Procedure
 - Natural Nails
 - Tip and Overlay
 - Sculptured Gel Nails
- Repair and Maintenance

Subject 12

NAIL ART—4 HOURS

- Nail Art Procedures

Subject 13

RETAILING TECHNIQUES—6 HOURS

- Sales Ethics
- Advertising Campaign
- Design a Retail Center for Nail Care Products
- Selling Techniques

Subject 14

BUSINESS PRACTICES—8 HOURS

- Business Operation
- Site Planning and Design
- Accounting and Inventory
- Payroll Regulations

Subject 15

JOB SKILLS—6 HOURS

- Basic Job Skills