

Curriculum Work Details for Instruction in Another Language

To file a curriculum for instruction in another language, other than English, the school is required to:

- 1) To have filed a corresponding curriculum application in English that is approved.
- 2) File a corresponding curriculum application in the language being requested.
- 3) Have this work detail form uploaded to the foreign curriculum application as prescribe below.
- 4) Upload an acceptable translator's affidavit.

Complete the following information in English

School Name		Today's Date
Street		
City	State	Zip
Name of the approved curriculum		
Foreign Language of Instruction	Name of Translator	Contact number

- **The following information must be translated from the approved English version, into the language being requested and then uploaded under the curriculum as <Coursework Details>.**
- In addition, **the translator MUST** provide a notarized affidavit uploaded with this document.
The notarized affidavit MUST:
 - 1) provide the name, address, email, and phone number of the translator;
 - 2) attest to translator **NOT** being an employee, or otherwise affiliated with the school;
 - 3) confirm that translator is proficient in **BOTH** the English language **AND** the **LOTE**, and specify where he/she acquired knowledge of **LOTE**;
 - 4) affirm that the translation is a "true and complete" translation of the original – identified by **title** and **NEVER** as "the attached".

19. Textbooks and Instructional Aids

Complete for each course. If no texts or instructional aids are used, enter course title and "NA." Use additional sheets if necessary.

Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	
Course Title:	
Textbook:	
Publisher:	Date:
Software:	
Other Instructional Aids:	

21a. Content Outline

Include an outline of topics to be covered for each course. Attach additional sheets if necessary.

Course Title: _____

21b. Performance Objectives (Optional)

(Effective October 1, 2002, the submission of performance objectives is optional, except for allied health curriculum, curriculum from new schools, and curriculum that needs to be evaluated by an expert. Schools must still maintain appropriately written Student Performance Objectives for each curriculum at their school location and make them available to all instructors and the Bureau upon request.)

Complete performance objectives for each course include conditions, student behaviors, and standards.

Course Title: _____