

Generating an Employee Verification Code



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Help Desk Information

Ny.gov ID Call Center
(518)-474-7494

NY.gov ID

Sign In

Forgot your Username or Password ?
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Don't have an Account?

If you do not have an NY.gov ID Username and Password, click the above link to sign up.

Step 1
Sign into My.NY.gov

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Security

You have access to the following services

MyDMV
DMV online

BPSS
BPSS

NYS License Center
NYS License Center

Step 2
Select BPSS

You can sign up for the following services

SLMS
Statewide Learning Management System.
SIGN UP

Labor Online
Department of Labor Online Services
SIGN UP

TEACH Application
Teacher Certification
SIGN UP

BPSS Home



Administration

- [Assign Admin Role](#)
- [Associate Additional Schools](#)
- [Generate Employee Verification Code](#)

Step 3
Under the administration tab,
select Generate Employee
Verification Code

School Association – Directors & Agents

By selecting an agent code - the administrator is attesting to the following: I hereby certify that the foregoing statements are true to the best of my knowledge and belief; this agent is fully informed of the school's course offerings, services, charges, enrollment conditions, operating policies, and refund policies; this school assumes full responsibility for the actions, statements and conduct of this agent; and this school uses an acceptable plan for the selection, training, and supervision of agents.

By selecting a director code - the administrator is attesting to the following: I certify, to the best of my knowledge, that the applicant herein is able to meet the educational qualifications and/ or practical experience required for licensure as set forth in Commissioner's Regulations for the license area(s) requested.

Selecting the 'Generate' button below will generate a unique code that is **required** to start the BPSS director and agent applications.

After generating a code, please give it to the employee who is filling out the application.

Select Type of Association

---Select---

---Select---

Agent Code

Director Code

Generate

← Back to Menu

Step 4
Select type of association

Step 5
Click the Generate button

School Association – Directors & Agents

By selecting an agent code - the administrator is attesting to the following: I hereby certify that the foregoing statements are true to the best of my knowledge and belief; this agent is fully informed of the school's course offerings, services, charges, enrollment conditions, operating policies, and refund policies; this school assumes full responsibility for the actions, statements and conduct of this agent; and this school uses an acceptable plan for the selection, training, and supervision of agents.

By selecting a director code - the administrator is attesting to the following: I certify, to the best of my knowledge, that the applicant herein is able to meet the educational qualifications and/ or practical experience required for licensure as set forth in Commissioner's Regulations for the license area(s) requested.

Selecting the 'Generate' button below will generate a unique code that is **required** to start the BPSS director and agent applications.

After generating a code, please give it to the employee who is filling out the application.

Select Type of Association

Generate

Director Application Verification Code: **92f7deee5e**

Step 6
Provide the code to the applicant