

THE NEW YORK STATE EDUCATION DEPARTMENT  
High School Equivalency (HSE) Office  
89 Washington Avenue, EBA 460  
Albany, New York 12234

**Application R: New York State High School Equivalency Credit for Passing Regents Examination Scores**

As of April 25, 2018, the New York State Education Department provides an additional pathway to earn a New York State high school equivalency diploma (HSE) by allowing eligible HSE test takers to use passing scores on specific Regents Examinations in place of corresponding HSE exam subtests. School district participation is necessary to support the awarding of credits towards the Regents-HSE pathway.

**Instructions for Applicant:**

- Fill out **Part A** of the Application R.
- Include a GED ID on the application (first create an account on GED.com).
- **Part B** should be completed by an HSE preparation program, if applicable.
- **Email or mail** the Application R to the high school you most recently attended in New York State. You are encouraged to contact the high school to confirm the preferred method of delivery and point of contact.
- If Regents credits are awarded, an HSE transcript - which includes these credits - will be mailed to the applicant at the address on the Application R about 8-10 weeks after receipt of the Application R by the HSE office. Results can also be confirmed through the [HSE status report](#).

**More information can be found at:** <https://www.acces.nysed.gov/hse/regents-hse-exam>

<b>Part A: Applicant Information</b>			
First Name	Middle Initial	Last Name	Suffix
Name when Regents Exam(s) Taken: (if different from above)			
Date of Birth (mm/dd/yyyy)	Student telephone number	Email Address (print neatly and clearly)	
Mailing Address (Street/P.O. Box)			Apartment Number
City	State	Zip Code	
16-digit GED ID: (XXXXXXXX-XXXX-XXXX)	School district where Regents credits were earned:		

<b>Part B: Preparation program (if applicable)</b>		
If an AHSEP/Adult Education HSE preparation program is assisting the applicant, please include the information in this section.		
Preparation Program Name:	Preparation Program Code:	Today's Date:
Preparation Program Administrator Name:	Contact email:	

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**Instructions for the school official who will be submitting the application:**

- Fill out all relevant sections of **Part C** of the Application R.
- The completed application and transcript may be submitted digitally through a secure SharePoint submission page, or it can be mailed to the NYSED HSE Office. Email [HSEAPP@nysed.gov](mailto:HSEAPP@nysed.gov) to request to be provisioned for the SharePoint site. Do not email completed Application R forms to the HSE office.
- Ensure a NYSSIS ID is included. All Regents credits indicated must be reflected on the applicant's transcript and in the NYSSIS system, as submitted in SIRS. (Please see [Student Information Repository System Guidance](#)).
- If passing Regents credits cannot be confirmed please do not submit this form, instead notify the candidate that no Regents credits are supported.
- ***A signature from the high school Principal or Superintended is required on page 3, to confirm and attest to the accuracy of all credits awarded.***

**Part C: To be completed by the applicant's high school of record**

Name of Certifying School:		Today's Date:
City:	State:	Zip Code:
Contact for high school of record:		Contact Email:
Applicant's 10-digit NYSSIS ID (required):		Certifying School's 12-digit BEDS Code or Inst ID:

**Indicate "X" below for each passing Regents subject area where a score of 65+ was earned:**

ELA <input type="checkbox"/>	Math <input type="checkbox"/>	Social Studies <input type="checkbox"/>	Science <input type="checkbox"/>
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**Part C continued:** Complete the following table for students who were eligible for Regents Waiver(s), Special Appeal(s) or for Students with Disabilities.

ELA	Math	S.S.	Sci	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Exempt Regents Credit(s):</b> Credits must be clearly indicated on the provided transcript and the NYSSIS system. The transcript must include the date the exemption was awarded. <ul style="list-style-type: none"> <li>• Exemptions due to COVID: June 2020 through January 2022.</li> <li>• Major Life Event Exemption: March 2025 or later. Letterhead signed by Principal/ Superintendent is required.</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Special Appeal:</b> Score of 50-64 on the Regents Examination under appeal. Eligible Regents administration period: June 2022, through August 2023 (if Special Appeal is not indicated on the applicant's transcript, further confirming support from the school may be required).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Low Pass Safety-Net:</b> Score of 55-64 on Regents Examination for students who are safety-net eligible. Students who first entered grade nine on or after September 2005, must have at the time the Regents exam was administered, received a designation of (A) a student with a disability with an active individual education plan (IEP) OR (B) a student with an active Section 504, if designated as Safety-net eligible.

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**Part C continued:** This section is only required for applicants eligible for Regents credit earned via appeal under Commissioner's Regulation 100.5(d)(7). All pertinent boxes must be checked below, and the appeal must be supported on both the NYSSIS system and on the transcript included with the submission.

Low Pass Appeal for all				Safety Net Appeal				New Arrival ELL
ELA	Math	S.S.	Sci	ELA	Math	S.S.	Sci	ELA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Applicant first entered grade nine in September 2005 or thereafter.				<input type="checkbox"/> Applicant first entered school in the USA and is otherwise eligible to graduate in January 2016 or thereafter.				<input type="checkbox"/> Applicant first entered school in the USA in grades 9-12 and is otherwise eligible to graduate in January 2015 or thereafter.
<input type="checkbox"/> Applicant scored within five points of 65 on the required Regents examination under appeal (60-64).				<input type="checkbox"/> Applicant scored within three points of a score of 55 on the required Regents examination under appeal.				<input type="checkbox"/> Applicant scored between 55-59 on the required Regents examination in English Language Arts under appeal.
<input type="checkbox"/> At least two attempts were made to attain a score of 65 or above on the Regents examination(s) under appeal.				<input type="checkbox"/> At least two attempts were made to attain a score of 55 or above on the required Regents exam under appeal.				<input type="checkbox"/> Applicant earned at least a 65 percent course average in the subject area(s) of the Regents examination(s) under appeal.
<input type="checkbox"/> Applicant earned at least a 65 percent course average in the subject area(s) of the Regents examination(s) under appeal.				<input type="checkbox"/> Applicant was identified as a student with a disability (Safety-net eligible) at the time of Regents administration.				<input type="checkbox"/> At least two attempts were made to attain a score of 65 percent or above on the Regents examination(s) under appeal.  <input type="checkbox"/> Student was identified as an English Language Learner at the time of Regents administration.

**High School of Record Principal/Superintendent Attestation. A signature is required on all applications.**

I certify that the information given on this form and supporting documents is reflective of this high school's official records.

**Principal/Superintendent Signature:**

**Today's Date:**

Do not send personal identifying information through email. Application R forms sent as emailed attachments will not be accepted. The completed Application R and high school transcript may be submitted digitally through a secure SharePoint submission page or mailed to the NYSED HSE Office at the address at the top of the first page of the form. Email the HSE office at [HSERAPP@nysed.gov](mailto:HSERAPP@nysed.gov) to request to be provisioned for the SharePoint site.