

The University of the State of New York THE STATE EDUCATION DEPARTMENT High School Equivalency (HSE) Office 89 Washington Avenue, EBA 460 Albany, New York 12234	518-474-5906 HSE Call Center open Tue, Wed, Thu 10am - 12pm	For office use only
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**Application for the New York State High School Equivalency Credit for Regents Examination Scores**

*If not using Online fillable form, please print clearly in blue or black ink*

<b>Section A. Applicant Information</b>	<b>Today's date:</b>	
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<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Suffix</b>

<b>Name when Regents Exam(s) Taken (if different from above):</b>	
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<b>Date of Birth</b>	<b>Student telephone number</b>	<b>Email Address (print neatly and clearly)</b>

<b>Mailing Address (Street/P.O. Box)</b>		<b>Apartment Number</b>
<b>City</b>	<b>State</b>	<b>Zip Code</b>

<b>School district where Regents credits were earned</b>	<b>16 Digit ID; created on GED.com</b>

<b>Date of test, UUID number, or Gov ID number used for previous NYS HSE Examination prior to 2022</b>

<b>Section B. Preparation Program Use, if applicable</b>	<b>Today's date:</b>	
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If an AHSEP/Adult Education preparation program is assisting the applicant, please include the information in this section.

<b>Preparation program name:</b>	<b>Preparation program code:</b>

<b>Preparation program administrator name (Print):</b>	<b>Contact email:</b>

<b>Section C. To be completed by high school of record</b>	<b>Today's date:</b>	
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As of April 25, 2018, the New York State Education Department provides an additional pathway to earn a New York State high school equivalency diploma (HSE) by allowing eligible HSE test takers to use passing scores on certain Regents Examinations in place of corresponding HSE exam subtests. Any questions regarding the submission process should be addressed to HSERAPP@NYSED.GOV

<b>Name of Certifying School</b>			If submitting via mail include school seal or stamp here
<b>City</b>	<b>State</b>	<b>Zip Code</b>	
<b>Principal / Superintendent Name</b>		<b>Telephone Number</b>	Contact HSERAPP@NYSED.GOV for Digital submission access

I certify that the information given on this form and supporting documents is reflective of this high school's official records

<b>Principal/Superintendent Signature:</b>		<b>Today's date:</b>	

**Application for the New York State High School Equivalency Credit for Regents Examination Scores**

Section C continued: Indicated Regents credits earned by applicant as supported by the high school of record (last high school attended).

The completed application may be submitted digitally or mailed to the NYSED HSE Office. If a student's correct 10 digit NYSSIS ID number is included below AND the student has full pass Regents scores, please confirm by checking the box(es) for exams with 65+ scores earned. If Regents credit(s) can not be confirmed please do not submit this form and notify the candidate that no Regents credits are supported.

Contact for high school of record:	Email
<input type="text"/>	<input type="text"/>

Applicant's 10 digit NYSSIS ID (required)	<input type="text"/>
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Certifying School's 12 digit BEDS Code or Inst ID	<input type="text"/>
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Indicate 'X' for Regents scores earned with a score of 65+	ELA <input type="checkbox"/>	Math <input type="checkbox"/>	Social Studies <input type="checkbox"/>	Science <input type="checkbox"/>
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Advocates completing this form who are not affiliated with the high school of record are not permitted to attest to the information below. Regents credits that are not supported on the NYSSIS system require additional support which will include a copy of the student's official high school transcript and any additional documents necessary to support the indicated Regents credits. The completed application may be submitted digitally or mailed to the NYSED HSE Office.

Complete the following table for Regents Waiver(s), Special Appeal(s) or Students with Disabilities.

<input type="checkbox"/> ELA	<input type="checkbox"/> Math	<input type="checkbox"/> Soc	<input type="checkbox"/> Sci	Waived Regents credit(s). Credits are clearly indicated on the provided transcript OR the NYSSIS system. Eligible Regents administration period: June 2020 through January 2022.
<input type="checkbox"/> ELA	<input type="checkbox"/> Math	<input type="checkbox"/> Soc	<input type="checkbox"/> Sci	Special Appeal; score of 50-64 on the Regents Examination under appeal. Eligible Regents administration period: June 2022, through August 2023
<input type="checkbox"/> ELA	<input type="checkbox"/> Math	<input type="checkbox"/> Soc	<input type="checkbox"/> Sci	At the time of indicated Regents exam student was defined as (A) a student with disabilities per Education Law, section 3202 or 4402(5) OR (B) a student with an active Section 504 plan or an individualized education program (IEP), if designated as "safety net eligible", Regents credits may be passing with a score of 55-64

The remainder of this form is to support Regents credits earned via Appeal under Commissioner's Regulation 100.5(d)(7). Support for appeal credits must include all pertinent boxes and provide supporting documentation (on a transcript and/or the NYSSIS system).

<p><b>Low Pass Appeal for all</b></p> <input type="checkbox"/> ELA <input type="checkbox"/> Math <input type="checkbox"/> Soc. Stu. <input type="checkbox"/> Sci.	<p><b>Safety Net Appeal</b></p> <input type="checkbox"/> ELA <input type="checkbox"/> Math <input type="checkbox"/> Soc. Stu. <input type="checkbox"/> Sci.	<p><b>New Arrival ELA</b></p> <input type="checkbox"/> RLA
<input type="checkbox"/> Student first entered grade nine in September 2005 or thereafter	<input type="checkbox"/> Student first entered school in the US and is otherwise eligible to graduate in January 2016 or thereafter	<input type="checkbox"/> Student first entered school in the US and is otherwise eligible to graduate in January 2015 or thereafter
<input type="checkbox"/> Student scored within five points of 65 on the required Regents examination under appeal (60-64)	<input type="checkbox"/> Student scored within three points of a score of 55 on the required Regents examination under appeal	<input type="checkbox"/> Student scored between 55-59 on the required Regents examination in English language arts under appeal

Both of the following items must be attested to and supported for evaluation of any appeal credit(s) supported under Commissioner's Regulation 100.5(d)(7)

At least two attempts were made to attain a score of 65 or above on the Regents examination(s) under appeal

Student earned at least a 65 course average in the subject area(s) of the Regents examination(s) under appeal

Credits indicated on this form that are inconsistent with the data provided in supporting documents or the NYSSIS ID system will not be processed as submitted. If additional support is required the submitting high school of record will need to prepare a school letterhead supporting the indicated credits. The principal or superintendent from the high school of record must sign the letter.