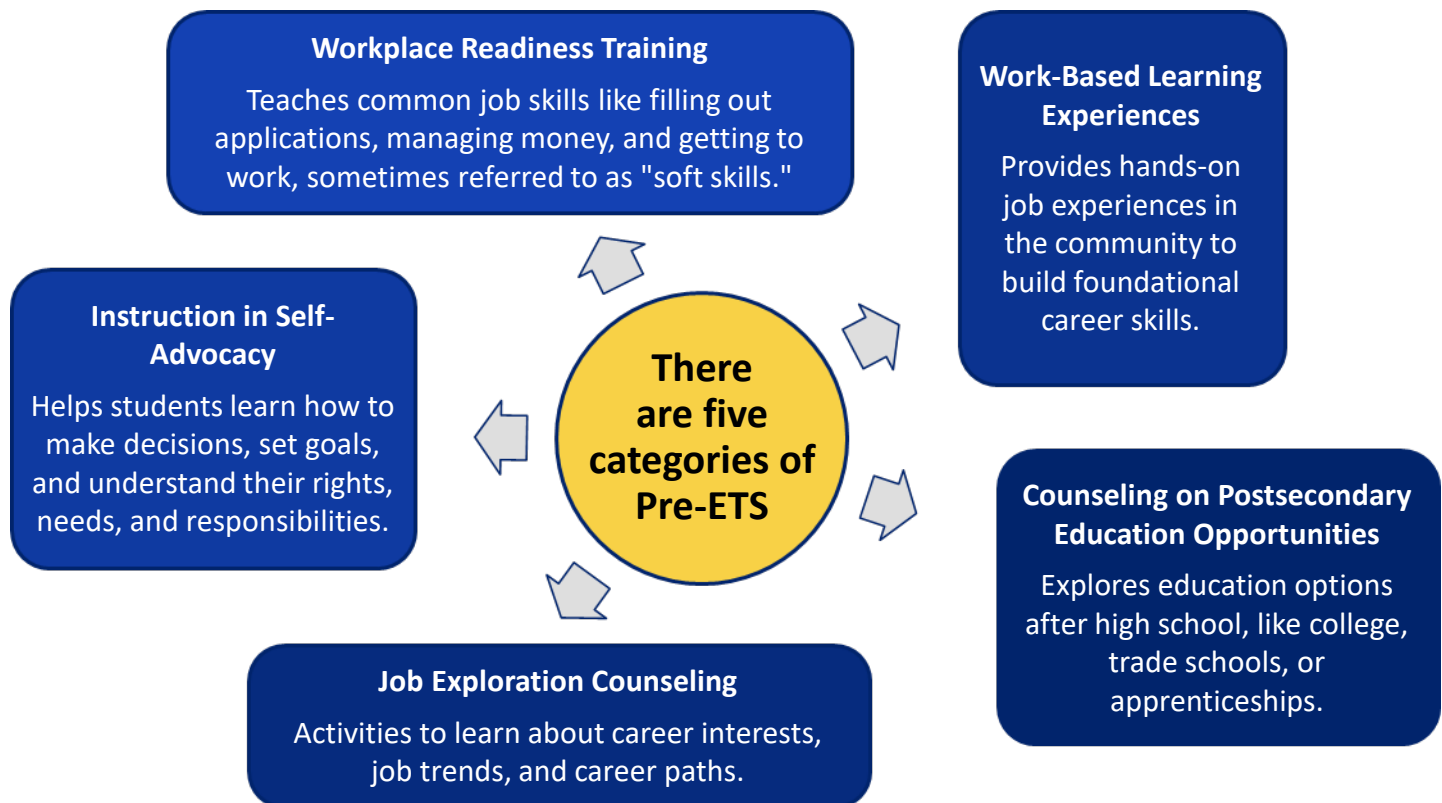




What Are Pre-Employment Transition Services (Pre-ETS)?

Pre-ETS are **free**, individualized services that focus on **career exploration** and **work experience** for students **with a documented disability** ages **14-22**. They can be provided individually to a student or in small groups.



Who provides Pre-ETS?

Adult Career and Continuing Education Services—Vocational Rehabilitation (ACCES-VR)

ACCES-VR is an agency outside of the school district that supports individuals with disabilities to find a job, keep their job, and live independently.

Vendors

Community-based providers, called vendors, are approved and contracted by ACCES-VR. Vendors work in partnership with the student, their family, the school, and any other agencies involved with the student to provide the identified Pre-ETS.

New York State Commission for the Blind (NYSCB)

For students who are legally blind, including those with additional disabilities, the NYSCB is the primary agency that provides Pre-ETS and vocational rehabilitation.

Where can Pre-ETS occur?

Pre-ETS can take place either in school, the community, or virtually.

They can occur during school (outside of required academic coursework), after school, on the weekends, or during school vacations/summer break.

How can Pre-ETS occur?

Students and families can coordinate schedule and location with the vendor and the school.

What are the two pathways to Pre-ETS?

Potentially Eligible Student	Eligible Student
If a student with a disability, aged 14-22, is not already receiving services from ACCES-VR and would benefit from an introduction to pre-employment supports and group activities now, they can receive Pre-ETS by connecting with a Pre-ETS vendor. The students in this pathway are considered “potentially eligible students.”	If a student with a disability is ready to receive additional vocational rehabilitation services along with Pre-ETS, they can submit an application at any time to ACCES-VR and if determined eligible can work with them to develop an individualized plan for employment (IPE) that includes Pre-ETS. The students in this pathway are considered “eligible students.”

What is the referral process?

How do I start the referral process?

Contact a teacher, counselor, or Committee on Special Education (CSE) chair and tell them you are interested in your student receiving Pre-ETS.

What paperwork do I need for the referral process?

Documentation of student’s disability.

- Examples: IEP, 504 accommodations, school psychological or clinical evaluation, social security beneficiary award letter.

Once the school submits the referral, what happens?

A local vendor or ACCES-VR Counselor will contact you to explain the next steps in the process and work with you to identify which Pre-ETS the student may benefit from.

Once services are established for the child, how are Pre-ETS reflected in the IEP?

Pre-ETS should be included in the Coordinated Set of Transition Activities, as they support effective transition planning by helping students identify their strengths and develop employment and self-determination skills.