

RFP 24-017 - New York State Regional Adult Education Network (RAEN) System

Program Matters

1. We would like to know who is applying for this and how we can be a part of this?

Eligible applicants can submit a bid by the due date of April 25, 2024. Links to the RFP, Submission Documents and Cost Proposal form can be found on the [ACCES website](#). A list of eligible applicants is included on the first page of the RFP.

2. With 7 regions, will the grantor accept and welcome applications to handle multiple regions? Assuming that is a Yes, if we handled multiple regions, is there any flexibility on that staff must physically live in the region?

No, there will be one Regional Adult Education Network director for each region and each RAEN Director must live in the designated region. The physical RAEN Office must be established within each region and the RAEN Director, and any other staff, must reside within the region. While an organization may submit bids for more than one region, it is NYSED's strong preference that they do not. Performance and demonstrated effectiveness will be considered as well.

3. According to the RFP, it states the content is created in most instances. Are we able to customize the content and or build new content as needed?

No, content will be regulated by NYSED's Office of Adult Career and Continuing Education Services-Adult Education Program and Policy (ACCES-AEPP). Under AEPP guidance and approval, Professional Development content can be created based on the Region's needs. New content may not be provided without AEPP approval.

4. Regarding any organizations that would be on an improvement plan. Who is ultimately responsible/liable for the outcomes. If we provide the plan, execute the plan, and provide the resources needed are their financial or other repercussions for the overarching org if one does not meet standards?

Local organizations and/or the contract holders are responsible for their performance. The RAEN is responsible for monitoring, technical assistance, and professional development.

Contract holders must demonstrate that substantial progress has been made toward meeting the project goals, measurable outcomes, and deliverables, as indicated in the work plan and/or timeline. Performance reports should provide an overview of what was proposed for the year and what actually happened, including the lessons learned during the process.

5. Reporting – Does the State of NY have a central system they would like the org to use or do we have to provide the reporting tools for capturing the WIOA data.

The RFP indicates that the organization must use the Management Information System (MIS), ASISTS, funded by AEPP for data reports. RAENs are also required to upload and review documents on the Accountability website, as well as submit quarterly reports through the online SED Monitoring tool housed on NYSED's Business Portal.