

CRS RFP 2024
ATTACHMENT 1-F
Individual Service Form

Supported Employment Services

COMPLETE ONLY IF YOU ARE APPLYING TO DELIVER SERVICES IN THE **SUPPORTED EMPLOYMENT SERVICES** CATEGORY
(Please see CRS RFP 2024 for a description of each service)

Legal Name of Provider Organization or Individual:

Note: Individuals may not apply to provide these services. These services can only be provided by organizations.

Please check each of the ACCES-VR District Offices where you have capacity to provide these services:

- | | | |
|---|--|--|
| <input type="checkbox"/> Albany District Office | <input type="checkbox"/> Bronx District Office | <input type="checkbox"/> Brooklyn District Office |
| <input type="checkbox"/> Buffalo District Office | <input type="checkbox"/> Hauppauge District Office | <input type="checkbox"/> Garden City District Office |
| <input type="checkbox"/> Malone District Office | <input type="checkbox"/> Manhattan District Office | <input type="checkbox"/> Mid-Hudson District Office |
| <input type="checkbox"/> Queens District Office | <input type="checkbox"/> Rochester District Office | <input type="checkbox"/> Southern Tier District Office |
| <input type="checkbox"/> Syracuse District Office | <input type="checkbox"/> Utica District Office | <input type="checkbox"/> White Plains District Office |

A regional breakout by district office can be found in Appendix I of the RFP

Complete Attachment 2: Capacity Summary to indicate how many units you can provide for each service. Reference the RFP for unit description.

Please complete the sections below for each service you/your organization can provide. Reference the RFP for Service Descriptions.

You must include the resume of each staff member who meets the qualifications and will provide these services. Indicate on each resume which service(s) the staff member is qualified to provide.

You must provide a copy of your *current* Supported Employment extended services funding agreement or equivalent with OPWDD and/or OMH.

Applicant Name:

Supported Employment Intake: (571X)

1. Can you/your organization provide this service as outlined in the RFP?

Yes No

2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?

Yes No

If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?

Yes No

If no, explain staffing plan including job description

Supported Employment Pre-Employment Assessment/Job Development Service: (572X)

1. Can you/your organization provide this service as outlined in the RFP?

Yes No

2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?

Yes No

If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?

Yes No

If no, explain staffing plan including job description

Supported Employment Intensive Services Job Placement for Adults: (573X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

**Supported Employment Intensive Services Job Placement for Youth
under age 25: (1573X)**

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Stabilization for Adults: (574X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Stabilization for Youth under age 25: (1574X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Job Retention for Adults: (575X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Job Retention for Youth under age 25: (1575X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Job Retention Hours Per Week: (576X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description
4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Quality Wage Incentive for Vendor: (577X)

1. Can you/your organization provide this service as outlined in the RFP?
 Yes No
2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?
 Yes No
If no, explain staffing plan including job description
4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?
 Yes No
If no, explain staffing plan including job description

Supported Employment Extended Services for Adults: (578X)

1. Can you/your organization provide this service as outlined in the RFP?

Yes No

2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?

Yes No

If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?

Yes No

If no, explain staffing plan including job description

Supported Employment Extended Services for Youth under age 25: (582X)

1. Can you/your organization provide this service as outlined in the RFP?

Yes No

2. Describe how you would provide this service.

3. Do your staff meet the required staffing qualifications as outlined in the RFP? (Provide resumes of all current staff) If not, what is your staffing plan to acquire staff to meet these requirements?

Yes No

If no, explain staffing plan including job description

4. Are you/your staff capable of handling the number of units you are requesting on Attachment 2: Capacity Summary? If not, what is your staffing plan to meet that requested capacity?

Yes No

If no, explain staffing plan including job description

Reminder: You must include the resume of each staff member who meets the qualifications and will provide these services. Please indicate on each resume which service(s) the staff member is qualified to provide. You must also include a copy of your current supported employment extended services funding agreement or equivalent with OPWDD and/or OMH and you must have one year of experience providing Supported Employment services to most significantly disabled individuals.

Note: Applicants that do not provide documentation of current agreement(s) with OPWDD and/or OMH to provide Supported Employment Extended Services with their completed Attachment 1-F will be disqualified from consideration to provide Supported Employment Services

Bidder Contact Information:

Contact Person for these Services:

Phone Number of Contact Person:

E-Mail Address of Contact Person: